

## FOJ Grant Application

Date Submitted to FOJ: \_\_\_\_\_

Amount

Requested: \_\_\_\_\_ Date Needed: \_\_\_\_\_

Applicant: \_\_\_\_\_ Organization: \_\_\_\_\_

Role (Circle 1): Administrator Faculty Parent Student Other \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Faculty/Advisor \_\_\_\_\_ Dept Head \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name of project/item for which you are requesting funds: \_\_\_\_\_

\_\_\_\_\_

Describe the project (item) and what this will help you accomplish:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe the importance of this project/item - to the students and/or the school

\_\_\_\_\_

\_\_\_\_\_

Have you or the organization/club done any fundraising for the project/item? Y / N

If Yes, how much money have you raised so far? \_\_\_\_\_

If No, how much will you raise to supplement this grant request? \_\_\_\_\_

Are families paying fees associated with this event? Y / N Amount \_\_\_\_\_

Besides FOJ, what other sources could be tapped to accomplish your goals?

\_\_\_\_\_

What else should we know about this project/item?

\_\_\_\_\_

Is this proposal time sensitive? Yes No

\_\_\_\_\_

Please complete the Budget and submit application to Friends of Jones mailbox, including any receipts or supplemental documents

## GRANT APPLICATION BUDGET (Required for application)

Please complete the Budget and submit application to Friends of Jones mailbox, including receipts, estimates, or supplemental documents

Itemize Project Needs	Cost of item(s) needed (Quantity needed cost per item - total cost)	Amount requested or anticipated from other source(s)	Amount being requested from FOJ	Payment Due
	Total Cost of Items needed for Project		Total Requested from FOJ	
	\$		\$	

*Reminder: Attach all vendor preliminary orders, receipts, or documentation*